Villages of Newbridge Cornerstone Property Management LLC 8003 Lyndon Centre Way Louisville, Kentucky 40222 Office (502) 384-9012 Fax (502) 384-9170

Architectural Improvement Application

This application form should be submitted for any construction in or modification to your home. If in doubt about your particular project, please contact at Cornerstone Property Management Company at 502.384.9012 or any member of the Board of Directors.

The object of requiring a unit owner to file an improvement application with the Board of Directors is to ensure that the planned improvement conforms to the Association's Master Deed, maintains the architectural integrity of the unit and building and in no way inconveniences your fellow residents. It also enables the Board of Directors to determine what information and assistance it can provide to expedite completion of your planned improvement.

You will be notified as soon as possible after the submission of this form and all requested information if your application was approved or denied.

Name:

Address:

Type of Improvement:

Materials (please be as descriptive as possible. Include material, color, size, etc.):

Approx. Start Date:______Approx. Completion Date:______

Approx. Cost: _____

An engineered drawing of all improvements

must be submitted and attached to the application

to show exact location and dimensions.

Please attach drawing of what and where you plan to make changes/installation

Please provide the name and contact information for the contractor/s you will employ:

We ask that your contractor provide us with proof of insurance and copies of any necessary permits. Please include/attach this information when returning this form or have your contractor provide it to us directly.

In consideration of the above owner's request for modifications to the exterior of the unit's structure or grounds, approval is granted with the following restrictions:

- Ongoing maintenance of the modification is the responsibility of the owner and future owners. This
 includes cleaning, painting, refinishing, weeding, replacement of weathered elements, and all other
 efforts required to ensure that the modification remains in a condition comparable to first
 installed.
- 2) While the exterior areas of the property are covered by the Association's insurance policy, the owner may be responsible for reimbursing the Association or other owners for any deductible costs or expenses relating to a liability or damage claim associated with the modification.
- 3) Should the modification or it's installation cause damage to any other common or personal property, the above owner is responsible for all costs associated with correcting the problem and restoring other properties to their prior condition.
- 4) The Association is not responsible for replacement, repair, or restoration of any owner-installed modifications that are damaged by any means, including routine or exceptional maintenance activities by the Association or it's agents.
- 5) Unit owner is responsible for ensuring future owners are aware of approved modification and it's restrictions.

This approval cannot be revoked or modified by future board action unless the owner fails to abide by the above restrictions, or unless the owner fails to abide by the above the restrictions, or unless the owner requests approval to remove or change the modification. <u>Likewise, these restrictions and responsibilities are</u> permanently attached to the property and are transferred to any future owners of the property.

I, the condominium owner, understand the rules concerning the proposed improvement. I agree to abide by the rules established by the Board of Directors and will be solely liable for the addition of this improvement.

Signature:					
Address:					
Date:			-		
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For Board Use On	ıly:				
Date Application	Rec'd:	Rec'd By:		Date Approved:	Date Denied:
Approved/Denied	d By:			_ Reason for	
denial:					
Please Return Thi	is Form and Attach	nments To:			
Cornerstone Prop	erty Managemen	t	email:	customerservice@conta	actcornerstone.com
8003 Lyndon Centre Way		fax:	502.384.9170		
Louisville. KY 402	22				